



MOPANI SOUTH EAST TVET COLLEGE

"EXCELLENCE IS ALWAYS OUR CHOICE"

Mopani South East Technical and Vocational Education and Training College has challenging vacancies for lecturers and support staff with innovative and sound communication skills to join Corporate Centre, Phalaborwa Campus in Phalaborwa Town and Sir Val Duncan Campus in Namakgale Township.

POST: TOURISM LECTURER (PERMANENT)

SALARY NOTCH (R 185 769 – R 305 877)

REF: PHL01/05/2017

Requirements: The successful candidate must be in possession of an appropriate recognized National Diploma, Bachelor Degree in Tourism as well as teaching qualification (REQV 13). One year teaching or industry experience. DTT or Galileo will be an added advantage. Sound communication skills. Computer literacy is highly recommended. Practical experience in specific aspects of the subject field as well as the ability to do practical training will be a recommendation. SACE Certificate is essential.

Key performance areas: The successful candidate's responsibility will be: Lesson Preparation, Classroom Management and administrative records. Classroom/workshop facilitation. Facilitate specified subjects on the levels required. Ensure provisioning of quality education and training. Assess students' performance. Professional development in work integrated learning and participation in professional bodies. Curriculum implementation. Liaise with students, parents and other relevant stakeholders. Support student development. Report to management from time to time.

POST: CIVIL AND BUILDING CONSTRUCTION LECTURER (PERMANENT)

SALARY NOTCH (R 185 769 – R 305 877)

REF: SVD01/05/2017

Requirements: The successful candidate must be in possession of an appropriate recognized National Diploma, Degree in Civil Engineering (Bricklaying) or equivalent qualification (REQV 13) in the relevant field or N3- N6 National Certificate plus trade test/Artisan in Bricklaying. Knowledge of theory and practice in the relevant field. Sound communication skills. Computer literacy is highly recommended. Practical experience in specific aspects of the subject field as well as the ability to do practical training will be a recommendation. SACE Certificate is essential.

Key performance areas: The successful candidate's responsibility will be: Management of students and administrative records. Classroom/ workshop facilitation. Facilitate specified subjects on the levels required. Ensure provisioning of quality education and training. Assess students' performance. Liaise with students, parents and other relevant stakeholders. Support student development. Report to management from time to time.

POST: CLEANER

SALARY NOTCH (R 107 886 – R 127 086)

REF: CC01/05/2017

Requirements: The successful candidate must be in possession of Grade 12 or ABET/NCV Level 4; plus one year cleaning experience. Experience with the use of Cleaning Equipments, Materials and detergents. Sound communication skills.

Key performance area: General cleaning of all corporate offices. Cleaning boardrooms, passage ways and toilets. Preparing catering for visitors. Preparing venue for meetings and workshops. Prepare tea for executive managers. Keep and clean all kitchen utensils and equipments. Dust, wash, scrub and polish floors, walls and windows. Wash dust bins and remove waste. Do any other reasonable work which shall be given by the supervisor

REQUIRED DOCUMENTS: Fully completed Z83 form indicating the correct reference number, detailed CV, certified copies of qualifications and certified ID copies.

APPLICATIONS SHOULD BE SUBMITTED TO: The Principal, Mopani South East TVET College, Private Bag x 01024, Phalaborwa, 1390, or hand deliver the applications to Corner Combretum and Harlem Street, Phalaborwa, 1390.

Should you not receive a correspondence from us within 2 months after closing date, consider your application as unsuccessful.

CLOSING DATE: 09 June 2017 AT 12:00

Enquiries: Mr Mhlongo FA on 015 781 5721/5.