



MOPANI SOUTH EAST TVET COLLEGE

“EXCELLENCE IS ALWAYS OUR CHOICE”

TENDER NOTICE AND INVITATION TO TENDER

Mopani South East TVET College hereby invites bids from Service Providers offering Audit & Accounting Related Services to render services to the College as cited hereunder.

<u>Tender Number</u>	<u>Description of Service</u>	<u>Companies</u>	<u>Contract Duration</u>	<u>Closing Date for Tenders</u>	<u>Non-Refundable Bid Document Price</u>
MSETVET 116/2018/21	Rendering of Accounting Related Services for the purpose of Capacitating the College in Improving on the Audit Related Matters, Business Process Re-Engineering and Other Operational Issues for Mopani South East TVET College <u>Three-Stage Process:</u> <u>(Please see TOR's)</u>	Audit & Accounting Related Service Providers	Three (3) Year Contract (Based on Performance)	Wednesday, 28 November 2018 at 11:00 <u>(No tenders will be accepted after 11:00)</u>	R 300.00

All Bid Documents will be available as from **Monday, 19 November 2018 from 09:00** at **Mopani South East TVET College, Corporate Centre, Cnr Combretum & Haarlem Street, Phalaborwa.**

Payment & Collection: EFT Payment / Direct Bank Deposit to the College Account - Bidder to collect document or arrange for collection of document at the College. Please note that the document can only be released once payment is reflecting on our bank account. Courier charges for collection is payable by the Bidder, no courier fees will be paid by the College. Banking details for EFT Payments can be requested from Ms R. Napo - Finance Department, Email: napor@mopanicollege.edu.za, Tel: (015) 781 5721 Ext: 2006.

Preferential Procurement Policy Framework Act No. 2000: Preferential Procurement Regulations, 2017 and the Supply Chain Management Policy, of Mopani South East TVET College will apply in the adjudication process. The evaluation of the acceptable bid will be conducted in the following three stages:

- Stage 1: Compliance with returnable documents. A bidder compliant to this stage will proceed to stage 2.
- Stage 2: Functional/Technical Evaluation – Functionality is worth hundred (100) points. Bidders who score less than seventy (70) points on functionality will be disqualified and not proceed to stage 3. Only bidders who score seventy (70) points or more might be required to submit a detailed financial proposal in line with the Supply Chain Management Policy of the College. The College reserves the right not to appoint any bidder.
- Stage 3: Evaluation in terms of Preference Point System – Each Bidder that obtained the minimum qualifying score for functionality will be evaluated further in terms of price and the preference point system. The following system will be used that awards points on the basis of **80 points proposals price and 20 points for B-BBEE status level of contribution.** (Rand Value equal to or above R 30 000.00 and up to R 50 million)

Bidders must submit verification certificates that are accredited by SANAS (South Africa National Accredited System) and IRBA (Independent Regulatory Board of Auditors). Points will be awarded to a tenderer for attaining the B-BBEE status level of contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points (80/20 Systems)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant Contributor	0

A trust, consortium or joint venture must obtain and submit a consolidated B-BBEE Status Level Verification Certificate with their tenders.

Tender requirements: • Documents as per required in Tender Document.

Tenders should note the following: • Tenderers who are listed in the National Treasury register of defaulters will automatically be disqualified • It is compulsory to complete all the applicable SBD forms which are attached as returnable documents.

All tender documents to be submitted into the tender box stationed at Mopani South East TVET College – Corporate Centre (Reception), Cnr Combretum & Haarlem Street, Phalaborwa from Monday – Thursday 07:30 to 16:30 and on Friday 07:30 to 13:30.

No Faxed / Electronic / Duplicate submissions other than the original bid will be accepted.

If you are not contacted within 120 working days after the expression of interest, consider your offer as unsuccessful

MOPANI SOUTH EAST TVET COLLEGE RESERVES THE RIGHT TO: VERIFY ANY INFORMATION SUPPLIED IN THE BID DOCUMENTS, NOT TO APPOINT ANY SERVICE PROVIDER, CANCEL OR WITHDRAW THIS BIDS AT ANY TIME WITHOUT ATTRACTING ANY PENALTIES OR LIABILITIES, APPOINT ONE OR MORE SERVICE PROVIDERS DEPENDING ON THE OUTCOME, TO DISQUALIFY A BID OR CANCEL ANY SUBSEQUENT CONTRACT SHOULD IT BE FOUND THAT INFORMATION DISCLOSED WAS FACTUAL INACCURATE AND/OR THAT A MISREPRESENTATION OF FACTS MAY HAVE OCCURRED.

Enquiries can be directed to:

Mrs M.M Mapheto - Supply Chain Department, Email: maphetom@mopanicollege.edu.za, Tel: (015) 781 5721 Ext: 2044 (*Tender related enquiries*)

Mr L.L Mfenyana – Finance Department, Email: mfenyanal@mopanicollege.edu.za, Tel: (015) 781 5721 Ext: 2043 (*Specification related enquiries*)