



MOPANI SOUTH EAST TVET COLLEGE

"EXCELLENCE IS ALWAYS OUR CHOICE"

Mopani South East Technical and Vocational Education and Training College has challenging permanent vacancies for dynamic results driven, innovative and sound communicative individuals to join Phalaborwa Campus in Phalaborwa Town and Sir Val Duncan Campus in Namakgale Township.

PERMANENT POSTS

POST: English Lecturer X 1

REF: SVD1/01/2019

SALARY NOTCH: R198 774 – R589 398 per annum

Requirements: An appropriate recognized Diploma or Bachelor's Degree majoring in English or Professional qualification in Education. Ability to analyse, interpret policies and develop guideline to support students at the campus. Good communication and writing skills. Computer literacy skill is recommended. Ability to work in a team and under pressure. One (01) year lecturing experience of the subject will be an added advantage. Registered with SACE.

Key performance areas: To engage in class teaching, to plan, co-ordinate, control, administer, evaluate and report on students' academic progress. To enhance learning as an active process and be prepared to use a variety of strategies to meet the subject and learning outcomes of the curriculum. To create and maintain classroom environment that stimulates positive learning and actively engage students in the learning process.

POST: Mathematics Lecturer x 1

REF: SVD2/01/2019

SALARY NOTCH: R198 774 – R589 398 per annum

Requirements: An appropriate Diploma or Bachelor's Degree majoring in Mathematics. Ability to analyse, interpret policies and develop guideline to support students at the campus. Good communication and writing skills. Computer literacy skill is recommended. Ability to work in a team and under pressure. One (01) year lecturing experience of the subject will be an added advantage. Registered with SACE.

Key performance areas: To engage in class teaching, to plan, co-ordinate, control, administer, evaluate and report on students' academic progress. To enhance learning as an active process and be prepared to use a variety of strategies to meet the subject and learning outcomes of the curriculum. To create and maintain classroom environment that stimulates positive learning and actively engage students in the learning process.

POST: Education Specialist for English x 1

REF: SVD3/01/2019

SALARY NOTCH: R328 953 -818 508 per annum

Requirements: An appropriate Diploma or Bachelor's Degree majoring in English including professional qualification in education. Three years teaching experience of the subject. Ability to analyse, interpret policies and develop guideline to support students at the campus. Good communication and writing skills. Computer literacy skill is recommended. Ability to work in a team and under pressure. Registered with SACE

Key performance areas: Supervise and manage all activities pertaining teaching and learning of the programme. To plan, co-ordinate, control, administer, evaluate and report on students 'academic progress. To enhance learning as an active process and be prepared to use a variety of strategies to meet the subject and learning outcomes of the curriculum. To create and maintain classroom environment that stimulates positive learning and actively engage students in the learning process. Teach, assess and moderate subjects in the programme.

POST: Boiler- Making Lecturer x 1

REF: SVD4/01/2019

SALARY NOTCH: R198 774 – R589 398 per annum

Requirements: An appropriate recognized Trade Test Diploma in Boiler- making or Bachelor's Degree in Mechanical Engineering. A professional qualification in Education will be an added advantage. One (01) year lecturing experience of the subject will be an added advantage. Registered with SACE.

Key performance areas: Accountable for theoretical and practical training as well as competency assessment of students. Maintain records and monitor students' progress. To plan, co-ordinate, control, administer, evaluate and report on students 'academic progress. To enhance learning as an active process and be prepared to use a variety of strategies to meet the subject and learning outcomes of the curriculum. To create and maintain classroom environment that stimulates positive learning and actively engage students in the learning process.

POST: Fitting and Turning Lecturer x 2

REF: SVD5/01/2019

SALARY NOTCH: R198 774 – R589 398 per annum

Requirements: An appropriate recognized Trade Test Diploma in Fitting and Turning or Bachelor's Degree in Mechanical Engineering. A professional qualification in Education will be an added advantage. One (01) year lecturing experience of the subject will be an added advantage. Registered with SACE.

Key performance areas: Accountable for theoretical and practical training as well as competency assessment of students. Maintain records and monitor students' progress. To plan, co-ordinate, control, administer, evaluate and report on students 'academic progress. To enhance learning as an active process and be prepared to use a variety of strategies to meet the subject and learning outcomes of the curriculum. To create and maintain classroom environment that stimulates positive learning and actively engage students in the learning process

POST: Automotive Lecturer x 3

REF: SVD6/01/2019

SALARY NOTCH: R198 774 – R589 398 per annum

Requirements: An appropriate recognized Trade Test Diploma in Diesel Mechanical Engineering or Bachelor's Degree in Mechanical Engineering. A professional qualification in Education will be an added advantage. One (01) year lecturing experience of the subject will be an added advantage. Registered with SACE.

Key performance areas: Accountable for theoretical and practical training as well as competency assessment of learners. Maintain records and monitor students' progress. To plan, co-ordinate, control, administer, evaluate and report on students' academic progress. To enhance learning as an active process and be prepared to use a variety of strategies to meet the subject and learning outcomes of the curriculum. To create and maintain classroom environment that stimulates positive learning and actively engage students in the learning process

POST: Information Processing x 1

REF: PHL1/01/2019

SALARY NOTCH: R198 774 – R589 398 per annum

Requirements: An appropriate recognized National Diploma or Bachelor's Degree in Management Assistant or Office Administration majoring in Computer Practice or Information Processing or Computer Application Technology. Sound communication skills. Advanced Computer literacy skills (Word, Excel, Power Point, and Internet). One (01) year lecturing experience of the subject will be an added advantage. Registered with SACE

Key performance areas: Facilitation and assessment of Information Processing N4-N6. Classroom management and management of student records. Liaise with students, parents and other relevant stakeholders. Support student development.

REQUIRED DOCUMENTS: Fully completed Z83 indicating the correct reference number, detailed CV, certified copies of qualifications, SACE and ID document. **NB:** Foreign applicants should attach the following documents: **SAQA EVALUATION CERTIFICATE, SACE, QUOTA WORK PERMIT AND POLICE CLEARANCE.**

SUBMIT APPLICATIONS TO: The Principal, Mopani South East TVET College, Private Bag X01024, Phalaborwa, 1390, or hand deliver the applications to Cnr Combretum and Harlem Street, Phalaborwa, 1390. Should you not receive a correspondence from us within two months after closing date, consider your application as unsuccessful. Female applicants with relevant qualifications /requirements will be given preference. The College reserves the right to withdraw any advertised post at anytime as well as the right to verify the qualifications of the recommended candidates prior to issuing of the offer of employment. Applicants are discouraged from sending applications through registered mail as the College will not be responsible for the non-collection of the applications sent through registered mail.

CLOSING DATE: 15 February 2019 AT 11:00

Enquiries: Mr Mhlongo FA on 015 781 5721/5.