



MOPANI SOUTH EAST TVET COLLEGE

"EXCELLENCE IS ALWAYS OUR CHOICE"

TENDER NOTICE AND INVITATION TO TENDER

Mopani South East TVET College hereby invites bids from Cleaning Companies for the rendering of Cleaning Services to the College as cited hereunder.

<u>Tender Number</u>	<u>Description of Service</u>	<u>Companies</u>	<u>Contract</u>	<u>Compulsory Briefing Meeting</u>	<u>Closing Date for Tenders and opening of tenders</u>	<u>Non-Refundable Bid Document Price</u>
MSETVET 97/2019/20	Rendering of Cleaning Services at Phalaborwa Campus and Sir Val Campus for Mopani South East TVET College	Cleaning Companies	Contract for a period of Twenty (20) Months	<p>Venue: Mopani South East TVET College, Corporate Centre, Cnr Combretum & Haarlem Street, Phalaborwa</p> <p>Date: Monday, 8 April 2019</p> <p>Time: 09:00</p> <p>Any Bidder who fails to attend the compulsory information session and site inspection will be disqualified. Bidders will be required to sign an attendance register on the date of the session as proof of attendance</p> <p>A compulsory site inspection will take place directly after compulsory information session</p>	<p>Wednesday, 17 April 2019 at 11:00</p> <p>Venue for Opening of Tenders: Mopani South East TVET College, Corporate Centre, Cnr Combretum & Haarlem Street, Phalaborwa</p> <p>(No late submission of tenders will be accepted)</p>	R 300.00

All Bid Documents will be available as from **Monday, 8 April 2019 from 09:00** at **Mopani South East TVET College, Corporate Centre, Cnr Combretum & Haarlem Street, and Phalaborwa.**

Payment & Collection: EFT Payment / Direct Bank Deposit to the College Account - Bidder to collect document or arrange for collection of document at the College. Please note that the document can only be released once payment is reflecting on our bank account. Courier charges for collection is payable by the Bidder, no courier fees will be paid by the College. Banking details for EFT Payments can be requested from Ms R. Napo - Finance Department, Email: napor@mopanicollege.edu.za, Tel: (015) 781 5721 Ext: 2006.

OFFER AND SPECIAL CONDITIONS:

All tenders submitted in reply to this invitation to tender should incorporate all the forms, parts, certificates and other documentation forming part of this invitation to tender, duly completed where required. Each page should be initialed with a black pen. Failure to comply with this will lead to disqualification.

Preferential Procurement Policy Framework Act No. 5 of 2017 of the Supply Chain Management Policy, of Mopani South East TVET College will apply in the adjudication process. The evaluation of the acceptable bid will be conducted in the following two stages:

- Stage 1: Functional/Technical Evaluation – Functionality is worth hundred (100) points. Bidders who score less than seventy (70) points on functionality will be disqualified and not proceed to stage 2.
- Stage 2: Evaluation in terms of Preference Point System – Each Bidder that obtains the minimum qualifying score for functionality will be evaluated further in terms of price and the preference point system. **(80 Points Proposal Price and 20 Points for B-BBEE status level of contribution – Rand value equal to or above R 30 000.00 and up to R 50 million)**

B-BBEE Status Level of Contributor	Number of Points (80/20 Systems)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant Contributor	0

Bidders must submit verification certificates that are accredited by SANAS (South Africa National Accredited System) and IRBA (Independent Regulatory Board of Auditors). Points will be awarded to a tenderer for attaining the BBBEE status level of contributor in accordance with the table:

A trust, consortium or joint venture must obtain and submit a consolidated B-BBEE Status Level Verification Certificate with their tenders.

Tenders should note the following: • Tenderers who are listed in the National Treasury register of defaulters will automatically be disqualified • It is compulsory to complete all the applicable SBD forms which are attached as returnable documents.

No corrections may be made with correction fluid, such as Tipp-Ex or similar products. If a mistake has been made, it should be struck out once in a black ink and the same person who formally signed the tender must sign in full at every correction made. The College reserves the right to reject a tender if any corrections are not made in the manner set out above.

No Faxed / Electronic / Duplicate submissions other than the original bid will be accepted. The College does not bind itself to accept the lowest offer and reserves the right not to appoint any Bidder and to withdraw or cancel the Bid at any time. If you are not contacted within 120 working days after the expression of interest, consider your offer as unsuccessful

All tender documents to be submitted into the tender box stationed at Mopani South East TVET College – Corporate Centre (Reception), Cnr Combretum & Haarlem Street, Phalaborwa from Monday – Thursday 07:30 to 16:30 and on Friday 07:30 to 13:30.

Mopani South East TVET College is not obliged to submit reasons for acceptance or non-acceptance of this tender.

Enquiries can be directed to:

Mrs M.M Mapheto - Supply Chain Department, Email: maphetom@mopanicollege.edu.za, Tel: (015) 781 5721 Ext: 2044. (*Tender related enquiries*)

Mrs R.S Mushwana – Supply Chain Department, Email: mushwanar@mopanicollege.edu.za, Tel: (015) 781 5721 Ext: 2008. (*Specification related enquiries*)