



MOPANI TVET COLLEGE
"EXCELLENCE IS ALWAYS OUR CHOICE"

REQUEST FOR PROPOSAL (RFP) FOR THE SALE OF COMPUTER EQUIPMENT

BACKGROUND

Mopani Technical and Vocational Education and Training (TVET) College is based in Ba-Phalaborwa, Municipality and comprises two campuses, Phalaborwa Campus and Sir Val Duncan Campus and a satellite campus, Mošate Hotel School.

Mopani TVET College would like to invite interested companies that sell/repair old computer equipment to purchase the old computer equipment that are not in working condition at Corporate Centre, Phalaborwa Campus and Sir Val Duncan Campus by completing and submitting the RFP.

The old computer equipment at all three (3) sites are not in working condition, sold voetstoots and non-returnable. No refund will be given by the College to the successful buyer. (See Annexure A – List of old computer equipment and Annexure C for pictures of some of the old computer equipment)

CONDITIONS

The successful buyer will be expected to pay and collect the old computer equipment at the following locations within seven (7) working days after receiving the letter of award.

Corporate Centre & Phalaborwa Campus
Cnr Combretum & Haarlem Street
Phalaborwa
Limpopo Province

Sir Val Duncan Campus
Cnr Calvin Ngobeni & Tambo Street
Namakgale
Limpopo Province

Proposal to be submitted together with the following documents:

- Valid verifiable Tax Status Pin
- B-BBEE Certificate /Sworn Affidavit
- Proof of Bank Account (Letter from Bank)
- Proof of Registration with Central Supplier Database (CSD)
- Proof of Company Registration Document (Companies and Intellectual Property Commission)
- Declaration of Interest SBD 4 (See ANNEXURE B)

PROPOSALS SHOULD BE FORWARDED TO
TENDERS@MOPANICOLLEGE.EDU.ZA ON OR BEFORE
WEDNESDAY, 29 JANUARY 2025

ANNEXURE A

Assets as per Disposal List of 2024:

Corporate Centre

No.	Asset Code	Barcode	Description	Location
1	35716099	000731	Computer Laptop	SAFE 2 LN00202
2	35716223	115713	Computer Laptop	SAFE 2 LN00202
3	35716225	115717	Computer Laptop	SAFE 2 LN00202
4	35716229	115714	Computer Laptop	SAFE 2 LN00202
5	35716231	116104	Computer Laptop	SAFE 2 LN00202
6	35717446	112288	Computer Laptop	SAFE 2 LN00202
7	35717451	112283	Computer Laptop	SAFE 2 LN00202
8	35717452	114299	Computer Laptop	SAFE 2 LN00202
9	35717464	111408	Computer Laptop	SAFE 2 LN00202
10	35717467	111411	Computer Laptop	SAFE 2 LN00202
11	35717484	111439	Computer Laptop	SAFE 2 LN00202
12	35717485	111437	Computer Laptop	SAFE 2 LN00202
13	35734075	118821	Computer Laptop	R00029
14	35734120	118680	Computer Laptop	SAFE 2 LN00202
15	35734153	118695	Computer Laptop	SAFE 2 LN00202
16	35734165	118651	Computer Laptop	SAFE 2 LN00202
17	35734172	118640	Computer Laptop	SAFE 2 LN00202
18	35734175	118624	Computer Laptop	SAFE 2 LN00202
19	35734185	118616	Computer Laptop	SAFE 2 LN00202
20	35734194	118610	Acer Laptop	SAFE 2 LN00202
21	35734733	115795	Computer Laptop	SAFE 2 LN00202
22	35740179	118887	Acer Laptop	SAFE 2 LN00202
23	35740189	118641	Acer Laptop	SAFE 2 LN00202
24	35740193	118625	Computer Laptop	SAFE 2 LN00202
25	35740869	200719	Dell Laptop	SAFE 2 LN00202
26	35733298	111754	Mecer Led Monitor	IT OFFICE (OLD COPY ROOM)
27	35733323	111715	Hp Officejet Pro 9023	D00001
28	35734765	752	Computer Monitor	D00001
29	35734871	1445	Generic Desktop	D00001
30	35734197	118602	Computer Laptop	LN000202 - SAFE 2
31	35717291	349	Computer CPU	IT OFFICE (OLD COPY ROOM)
32	35719204	118467	Printer	D00001
33	35719209	16170	Printer	D00001
34	35719221	115672	Printer	D00001
35	35719254	24752	Computer Printer	D00001

Phalaborwa Campus

No.	Asset Code	Barcode	Description	Location
1	35716921	008872	UPS	R00093 - CLASSROOM
2	35716928	005825	UPS	R00093 - CLASSROOM
3	35716929	005830	UPS	R00093 - CLASSROOM
4	35716933	011609	UPS	R00093 - CLASSROOM

5	35716934	018048	UPS	R00108 - COMPUTER LAB
6	35716936	011540	UPS	R00093 - CLASSROOM
7	35716939	001805	UPS	R00093 - CLASSROOM
8	35734019	111756	Computer Laptop	R10010 - COMPUTER LAB
9	35734173	118634	Acer Laptop	009 - OFFICE
10	35734349	018105	UPS	R00108 - COMPUTER LAB
11	35735742	020293	Samsung Lcd Monitor	R00936
12	35740154	118837	Acer Laptop	R10029 - STOREROOM
13	35740158	111619	Acer Laptop	R10023 - CLASSROOM
14	35740457	006172	UPS	R00105 - COMPUTER LAB
15	35731929	6190	Hub	R00192-1
16	35733270	117055	Computer Desktop	R00071
17	35734360	2082	UPS	R00071
18	35735309	1515	Apc Ups	R00071
19	35737110	17974	Projector	R00071
20	35734617	003137	Computer CPU	R00090
21	35737543	017366	CPU	R00116
22	35740073	210333	Printer	R00160
23	35716237	115754	Computer CPU	R00071
24	35716509	2168	Printer	R00067
25	35716600	753	Computer CPU	R00071
26	35734722	211144	Computer CPU	R00071
27	35735656	6342	Printer	R00107 - STOREROOM
28	35740061	12112	Printer	R00949
29	35738366	17914	Screen Projector	R00092
30	35738475	15208	Projector Screen	R00193
31	35719299	000743	Computer Printer HP	R00456
32	35736723	15262	Data Projector	R00949
33	35717533	012140	Projector Screen	R00054

Sir Val Duncan Campus

No.	Asset Code	Barcode	Description	Location
1	35715663	020819	Computer Monitor	R00251 - STOREROOM
2	35715689	013853	Computer Monitor	R00251 - STOREROOM
3	35716537	022772	Computer Switch	RM000018 - CLASS/LAB
4	35717328	007049	Computer Monitor	R00251 - STOREROOM
5	35717351	009696	Computer Monitor	R00251 - STOREROOM
6	35733341	200231	Limkbasic 4U Fixed Wall Box	R00473 - STOREROOM - D1
7	35733342	200249	Limkbasic 4U Fixed Wall Box	R00473 - STOREROOM - D1
8	35733343	200301	Limkbasic 4U Fixed Wall Box	R00473 - STOREROOM - D1
9	35733999	112258	Computer Laptop	RM078 - OFFICE
10	35734043	111741	Computer Laptop	R00489 - OFFICE
11	35734203	200291	Switch Netgear S350 Series 24 Ports	R00473
12	35734783	017126	Computer Monitor	R00520 - STOREROOM 2
13	35735221	003116	Gigabyte Desktop	R00252 - COMPUTER LAB
14	35735924	016734	Computer Monitor	R00487 - STOREROOM 1
15	35735924	016734	Computer Monitor	R00487 - STOREROOM 1
16	AS001609	214870	Acer Laptop	RM000020 - OFFICE

17	35715682	13864	Computer Monitor	R00413 - OFFICE
18	35716636	19508	Switch	R00517 - WORKSHOP
19	35717470	111412	Computer Laptop	R00933 - STOREROOM
20	35733321	111770	Computer Laptop	R00933 - STOREROOM
21	35734048	118816	Computer Laptop	R00933 - STOREROOM
22	35734077	111787	Computer Laptop	R00933 - STOREROOM
23	35734085	111650	Computer Laptop	R00932 - SCM OFFICE
24	35734096	118874	Computer Laptop	R00933 - STOREROOM
25	35734755	16175	Computer Laptop	R00933 - STOREROOM
26	35734800	3966	Computer Monitor	R00517 - WORKSHOP
27	35741324	210518	External Hard Drive	R00919 - HR OFFICE
28	35733593	200145	Computer Desktop	R00919 - HR OFFICE
29	35715189	113055	Computer CPU	R00251 - STOREROOM
30	35715852	009542	Computer CPU	R00252 - COMPUTER LAB
31	35715959	014500	Computer CPU	R00251 - STOREROOM
32	35715980	014512	Computer CPU	R00251 - STOREROOM
33	35716594	010726	Computer CPU	R00252 - COMPUTER LAB
34	35734659	113064	Computer CPU	R00318 - COMPUTER LAB
35	35735097	211200	Computer CPU	R00252 - COMPUTER LAB
36	35735639	211002	Printer	RM000009 - COMPUTER LAB
37	35737268	010946	Printer	R00231 - CAMPUS CLINIC
38	35738473	014522	Computer CPU	R00252 - COMPUTER LAB
39	35740314	019618	Fingerprint Reader	R00486 - WORKSHOP
40	35740383	019934	Fingerprint Reader	MAIN WORKSHOP
41	35740961	200226	CPU	R00251 - STOREROOM
42	AS001558	214909	Computer CPU	R00252 - COMPUTER LAB
43	35715325	113202	Computer CPU	R00379 - OUTSIDE STOREROOM
44	35715459	114038	Computer CPU	R00379 - OUTSIDE STOREROOM
45	35715476	113086	Computer CPU	R00413 - OFFICE
46	35716622	14036	Computer CPU	R00919 - HR OFFICE
47	35716722	21132	Printer	R00517 - WORKSHOP
48	35716801	6657	Printer	R00517 - WORKSHOP
49	35719235	10927	Printer	R00911 - STUDENT DESK
50	35719250	14325	Printer	R00911 - STUDENT DESK
51	35719287	13282	Printer	R00517 - WORKSHOP
52	35719290	10805	Printer	R00376 - OFFICE
53	35719420	13500	Projector Data	R00932 - SCM OFFICE
54	35732809	115693	Printer	R00911 - STUDENT DESK
55	35732988	111873	Printer	R00919 - HR OFFICE
56	35736483	211025	Projector Screen	R00420 - CLASSROOM
57	35737284	10815	Printer	R00379 - OUTSIDE STOREROOM
58	35737284	10815	Printer	R00379 - OUTSIDE STOREROOM
59	35740275	112197	Scanner	R00381 - OFFICE
60	35740960	200225	Computer Desktop	R00379 - OUTSIDE STOREROOM
61	35738247	161	Printer	R00517 - WORKSHOP
62	35717534	004298	Projector Screen	R00363 - CLASSROOM
63	35717926	008287	Projector Screen	R00333 - GYM
64	35719673	018487	Cabinet Computer Hub/Modem	R00252 - COMPUTER LAB
65	35730958	116228	Cabinet Computer Hub/Modem	R00252 - COMPUTER LAB

66	35731952	005361	Cabinet Computer Hub/Modem	R00252 - COMPUTER LAB
67	35731983	004266	Cabinet Computer Hub/Modem	R00252 - COMPUTER LAB

SITE	TOTAL ITEMS – 2024 DISPOSAL LIST
Corporate Centre	35 Items
Phalaborwa Campus	33 Items
Sir Val Duncan Campus	67 Items

PROPOSAL SALE OF COMPUTER EQUIPMENT

ANNEXURE B

DECLARATION OF INTEREST (SBD 4)

1. Any legal person, including persons employed by the state¹, or persons having kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or the persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full name of bidder or his/her representative

2.2 Identity number

2.3 Position occupied in the Company (Director, Trustee, Shareholder², Member)
.....

2.4 Registration number of Company, Enterprise, Close Corporation, Partnership, Agreement or Trust
.....

2.5 Tax Reference Number

2.6 Vat Registration Number

2.6.1 The names of all Directors / Trustees / Shareholders / Members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph three (3) below.

- 1"State" means-
- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
 - (b) any municipality or municipal entity;
 - (c) provincial legislature;
 - (d) national Assembly of the national Council of provinces; or
 - (e) parliament

2.7 Are you or any person connected with the bidder presently employed by the state?

YES or NO

2.7.1 If so, furnish the following particulars:

Name of Person/Director/Trustee/Shareholder/Member:

.....
.....
Name of state institution at which you or the person connected to the bidder is employed:

.....
.....
Position occupied in the state institution:

.....
.....
Any other particulars:

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES or NO**

2.7.2.1 If yes, did you attach proof of such authority to the bid document? **YES or NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.)

2.7.2.2 If no, furnish reason for non-submission of such proof:
.....
.....

2.8 Did you or your spouse, or any of the company's Directors/Trustee/Shareholders/Members of their spouses conduct business with the state in the previous twelve (12) months? **YES or NO**

2.8.1 If so, furnish particulars:
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES or NO**

2.9.1 If so, furnish particulars:
.....
.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES or NO**

2.10.1 If so, furnish particulars:

.....
.....
2.11 Do you or any of the Directors/Trustees/Shareholders/Members of the company have any interest in any other related companies whether or not they are bidding for this contract?

YES or NO

2.11.1 If so, furnish particulars:

.....
.....

3. Full details of Directors/Trustees/Members/Shareholders:

<u>Full Name</u>	<u>Identity Number</u>	<u>Personal Income Tax Reference Number</u>	<u>State Employee Number / Persal Number</u>

4. Declaration:

I, the undersigned (Name)

Certify that the information furnished in paragraph 2 and 3 above is correct. I accept that the state may reject the bid or ACT against me should this declaration prove to be false.

NAME OF BIDDER

POSITION

SIGNATURE

DATE

PROPOSAL SALE OF COMPUTER EQUIPMENT

ANNEXURE C



PROPERTY OF
STATE OF
TAMIL NADU
GOVT. ENGINEERING COLLEGE
MADRAS